

## **Center Delegated Tasks Policy**

Center-based Clinical supervisors can delegate tasks to their behavior coaches to complete ONLY if the coach is unable to complete the direct contact sessions listed in their schedule provided to them by their clinical supervisor

AND when there are not any other available direct contact sessions or transportation riding/driving shifts to make up missed hours.

All efforts must be made by the clinical supervisor to reschedule any missed direct contact sessions within the same week or to provide the staff member with transportation shifts.

The length of the delegated task must match the number of direct contact hours the coach is missing and must be listed on the behavior coaches DTAF from their clinical supervisor.

- Explore training that does not need a training present (virtual/ online)